

Your Professional Skills Map

Map the strengths you already have, recognise what transfers across roles and identify the skills worth building next.

HOW TO USE IT

Think beyond job titles and formal qualifications. Map the knowledge, abilities and judgement you have built through real work. Then look for combinations that make you useful across different roles, industries and stages of your career.

1. WHAT DO YOU KNOW?

Which subjects, functions or industries do you understand well?

Include formal knowledge and expertise gained through experience.

What knowledge do you have that a newcomer would need time to learn?

Think about processes, context, relationships, patterns and lessons.

2. WHAT CAN YOU DO?

Which tasks or responsibilities can you perform confidently?

Consider communication, analysis, planning, organising, problem-solving, technology, leadership and execution.

What can you produce, improve, solve or deliver?

Focus on capability rather than position.

3. WHAT DO PEOPLE RELY ON YOU FOR?

When colleagues or clients seek your help, what do they usually need?

Look for recurring patterns.

What do others trust you to handle well?

This may reveal strengths you underestimate because they feel natural to you.

Your Professional Skills Map

Now identify what travels with you - and what should grow next.

4. WHICH SKILLS ARE TRANSFERABLE?

Which of your skills would remain useful if you changed role or industry?

Examples might include communication, judgement, stakeholder management, research, leadership, project coordination or digital capability.

Where else could those skills create value?

Think beyond your current organisation or job description.

5. WHAT SHOULD YOU STRENGTHEN?

Which existing skill would create the biggest improvement if you became significantly better at it?

Choose something that builds on your current strengths.

What evidence would show that you had improved?

Define an observable result, not simply 'learn more'.

6. WHAT SHOULD YOU BUILD NEXT?

What new or adjacent skill would make your existing strengths more valuable?

Look for a skill that complements what you already do well.

What real project could you use to practise it?

Whenever possible, develop capability through application rather than learning in isolation.

AINIE WAHID QUICK TEST

If your current job title disappeared tomorrow, could you clearly explain **what you know, what you can do, what people trust you for and where those strengths could create value next?**